**Doncaster School for the Deaf**

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| Assessment conducted by: J Goodman | Job title: Deputy Head |  |
| Date of assessment: 17/11/21 | Review interval: termly | Date of next review: as required |
| **Related documents** | | |
| DFE guidance (<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>)  Coronavirus (COVID-19) Reopening Plan, Social Distancing Policy , Infection Control Policy, , First Aid Policy,Fire Safety Policy, COSHH Policy, Administering Medication Policy, Safeguarding Policy, Staff Wellbeing Policy, Supporting Pupils with Medical Conditions Policy, Bereavement Policy, Remote learning Policy. | | |

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| **Risk rating** | | **Likelihood of occurrence** | | |
| **Probable** | **Possible** | **Remote** |
| **Likely impact** | **Major**  Causes major physical injury, harm or illhealth. | High (H) | H | Medium (M) |
| **Severe**  Causes physical injury or illness requiring first aid. | H | M | Low (L) |
| **Minor**  Causes physical or emotional discomfort. | M | L | L |

| Area for concern | Risk rating prior to action  H/M/L | Recommended controls | In place?  Yes/No | Risk rating following action  H/M/L |
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| Policies and procedures | **H** | * All pupils, staff and volunteers are aware of all relevant policies and procedures including, but not limited to, the following:   + Health and Safety Policy (trust)   + Infection Control Policy   + First Aid Policy   + Social Distancing Policy * Pupils are supported to understand and follow the relevant school policies and procedures, including, but not limited to, the following:   + Infection Control Policy   + Social Distancing Policy * All staff have regard toall relevant guidance and legislation including, but not limited to, the following:   + Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013   + The Health Protection (Notification) Regulations 2010   + Public Health England (PHE) (2017) ‘Health protection in schools and other childcare facilities’   + DfE (2020) ‘Guidance for schools: coronavirus (COVID-19)   -( NEW) DfE (2021) ‘Schools coronavirus (COVID-19) operational guidance’   * Staff receive any necessary training on measures that have been implemented that are relevant to their role, e.g. infection control and pupil wellbeing. * The school keepsup-to-date with advice issued by, but not limited to, the following:   + DfE   + NHS   + PHE   + Department of Health and Social Care   + The school’s local health protection team (HPT) * All staff, volunteers, parents, pupils, visitors and contractorsare made aware of relevant infection control procedures and social distancing arrangements via email, website , post. * Any visitors complete covid visitors contact form (trust) * Vistors requested to LTF test * The SLT reviews relevant school policies to ensure they account for new provisions. | **Y** | **M** |
| Contact with potential or confirmed coronavirus cases | **H** | * Staff, parents, pupils and visitors are informed of the national legal requirements regarding self-isolation, including that if they are required to self-isolate, this must be for a full 10 days from the start of their symptoms, or the date of their positive test if they did not have symptoms. * [Updated] Pupils and parents are made aware that pupils under the age of 18 and 6 months are no longer required to self-isolate if they are identified as a close contact of a positive case. Instead, pupils will be advised by NHS Test and Trace to take a PCR test and will only need to isolate if they produce a positive test or develop symptoms. * [Updated] Staff are made aware that fully vaccinated adults, or adults who are not able to get vaccinated for medical reasons, who are identified as a close contact of a positive case do not need to self-isolate unless they develop symptoms or produce a positive test. * Staff who have only had one dose of the vaccine are made aware that they still need to self-isolate if identified as a close contact until two weeks after receiving their second dose. * Instances of staff, pupils, visitors and volunteers displaying symptoms of coronavirus are managed in line with local and national guidance and the Infection Control Policy. * Pupils and parents are made aware that staff and students over the age of 18 should follow the same self-isolation rules as those under 18 until six months after their 18th birthday, at which point they will begin to follow the same rules as adults. This time should be used to ensure they are vaccinated if possible. * If anyone in the school develops coronavirus symptoms while at school, they are:   + Sent home to begin isolation – the isolation period includes the day the symptoms started and the next 10 full days.   + Advised to follow the guidance for households with possible or confirmed coronavirus.   + Advised to arrange a PCR test as soon as possible.      * Emergency assistance is called immediately if the pupil’s symptoms worsen and they require further medical care. * The school does not routinely take the temperature of pupils. * The school refuses to admit a pupil who is displaying symptoms of coronavirus where their parents are insisting their child attends if, in its reasonable judgement, the pupil poses a risk of infection to other members of the school community. | **Y** | **M** |
| Testing ( Updated) |  | * It is made clear that testing is voluntary. Individuals not undergoing testing attend school in line with normal school arrangements. * Secondary aged Pupils are encouraged to test twice weekly at home. * Staff are encouraged to test twice weekly at home. * The school obtains written consent from pupils, and their parents where required, to process and store their testing data prior to beginning testing if onsite * Individuals with negative test results continue to attend school unless they have been advised by NHS Test and Trace or another health professional to stay at home. * Staff and pupils undergoing testing are supplied with LFD test kits to self-swab and test themselves twice a week at home. * Staff, pupils and parents are fully informed of the testing programme. * Individuals report their results to NHS Test and Trace as soon as the test is completed, either online or by telephone. * If the test result is positive, staff inform the school of the result and the school will call the Self-Isolation Service Hub on 020 3743 6715 to make them aware. * . Pupils self-test and report their results with adult supervision. * The school retains a small on-site asymptomatic testing site (ATS) so testing can be offered to pupils who are unable or unwilling to test themselves at home. * Individuals who receive a positive result from an LFD test complete a 10-day period of self-isolation and are asked to arrange a confirmatory PCR test. * Individuals who test positive using an LFD test arrange their PCR test within 2 days of the positive result. All positive results from LFD tests, whether conducted at home or at school, are confirmed with a PCR test. * Staff, pupils and parents are made aware that negative results from confirmatory PCR tests taken within 2 days of LFD tests override positive results from LFD tests; therefore, individuals who receive negative PCR test results can return to school, provided they do not have symptoms. * Individuals do not take an LFD test if they have tested positive for coronavirus within the last 90 days. * Individuals are informed that LFD tests are not to be used if they begin to develop symptoms of coronavirus; they instead begin self-isolating immediately and book a PCR test. * Testing kits are stored indoors between a temperature of 2 to 30°C. * Individuals are instructed to collect test kits from the designated collection point. * A test kit log is in use and kept up-to-date with the relevant information required. * A test result log is in use and kept up-to-date with the relevant information required. * The data held in the test kit log and test result log is stored in line with the school’s Data Protection Policy at all times. |  |  |
| Test and trace | **H** | * The school makes staff aware that is not responsible for Test and Trace contacting. This will be taken over by the NHS Test and Trace service. * The school continues to work with local HPTs in the event of a school or local outbreak. * Staff members and parents are informed that they will need to engage with the NHS Test and Trace programme if they are contacted, meaning they need to be ready and willing to:   + Book a PCR test if they (or their child) display symptoms.   + Provide details of anyone they (or their child) have been in close contact with if they were to test positive for coronavirus or are asked by NHS Test and Trace.   + Take a test if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive.   + Self-isolate if they display symptoms or produce a positive test. * Anyone in school who displays symptoms is encouraged to get a PCR test. * If the school believes a symptomatic individual may face barriers to accessing a PCR test elsewhere, the school provides them with a PCR test. * PCR tests stored on the school site are stored securely at ambient room temperature (5 to 22°C). * The school considers offering a symptomatic staff member a PCR test if they cannot otherwise access testing quickly and if the individual is vital to the running of the school. * PCR tests are delivered safely and with due regard for transmission risk. * Individuals are asked to inform the school immediately of test results. * **[New]** Individuals are made aware that they are not required to self-isolate if they live in the same household or are a close contact of someone with coronavirus, and any of the following apply: * They are fully vaccinated. * They are below the age of 18 years and 6 months. * They have taken part in or are currently part of an approved vaccine trial. * They are not able to get vaccinated for medical reasons. * **[New]** Pupils under 18 and 6 months that have been identified as a close contact are made aware that they should continue to attend school as normal. | **Y** | **M** |
| Social distancing |  | * The **Social Distancing Policy** is shared with all relevant members of the school community and adhered to where required e.g. around a symptomatic individual. * Staff and pupils are informed they no longer need to adhere to social distancing measures in school unless directed. * In the event of a school or local outbreak, the school adheres to the advice of a director of public health, which may include returning to social distancing measures, including pupil bubbles, temporarily. | **Y** | **M** |
| Resources | **H** | * Staff and pupils have their own individual and frequently used items, e.g. pencils and pens. (named zip up bag for pupils) * Pupils only bring essential items to school each day, eg hats, coats, books, stationary and mobile phones. Mobile phones and tablets handed in on arrival , coats, bags etc kept in form room , no lockers * Pupils are permitted to bring bags to school. | **Y** | **M** |
| Heating and ventilation |  | * Where possible, the windows of occupied rooms are open. In cold weather, where this causes issues with thermal comfort, the following mitigations are put in place where possible:   + Classrooms are rearranged to minimise the discomfort caused by draughts from open windows, e.g. by moving desks and chairs   + High level windows are opened in preference to low level to reduce draughts   + Ventilation is increased while the space is unoccupied, e.g. during break- and lunchtimes * The school uses CO2 monitors provided by the DfE to help assess how well-ventilated spaces in the school are, and find a good balance of ventilation and thermal comfort. | **Y** | **M** |
| **[Updated]** Protecting clinically vulnerable individuals |  | * [New] In line with the latest guidance, pupils under the age of 18 who were previously considered to be clinically extremely vulnerable (CEV) are no longer considered CEV. * [New] Previously considered CEV pupils attend on-site school provision as normal unless they have been advised by their medical specialist to isolate due to their medical condition. * Pupils who live with someone who is CEV continue to attend school as normal. * [Updated] The relevant staff liaise with the parents of pupils whose medical specialist has recommended they isolate to discuss their concerns and the infection control measures in place at the school. * Clinically vulnerable staff continue to attend school provided they follow the school’s control measures to minimise the risks of transmission. * [New] CEV staff follow the same guidance as their colleagues, but may follow additional precautions outlined by their medical specialist. * Staff who live with those who are CEV attend the workplace but ensure they maintain good prevention practice in the workplace and at home. * Line managers hold discussions with staff who are deemed more vulnerable to infection and discuss their concerns and the infection control measures in place at the school. * The SLT considers requests made by staff who wish to make changes to their working environment or working hours in the interest of health and safety. * If required, CEV staff can adjust their working hours, as agreed by the SLT. * The headteacher/ SLT ensures that the school can be adequately and safely staffed. * A separate risk assessment is carried out for pregnant staff. The school follows the relevant specific guidance for pregnant employees. * Pregnant staff of any gestation are not required to continue working on site if this is not supported by the separate risk assessment. * Staff who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation, are supported to take a more precautionary approach. * The school ensures pregnant staff are able to adhere to any active guidance on social distancing (where directed) and/or advice for pregnant women considered to be clinically extremely vulnerable. * The above principles on protecting pregnant staff also apply to pregnant pupils. * The school encourages staff to get vaccinated if possible, and enables these staff members to attend booked vaccination appointments, even during term time. | **Y** | **M** |
| PPE and face coverings (updated) | **H** | * PPE is available for staff who provide intimate care for pupils in need and for cases where a pupil becomes unwell with symptoms of coronavirus whilst in school and a distance of two metres cannot be maintained. * Used PPE is disposed of properly using bins provided around the school. Staff should not use recycling bins for PPE. * All PPE waste is put in a plastic rubbish bag which, once full, is tied and placed in a second tied bag and stored in a suitable and secure place, marked for storage for 72 hours. Following this period, it is put in the communal waste area. * Depending on case levels , staff, pupils and visitors are requested to wear face coverings when moving around the trust premises, e.g. front reception . * If staff and pupils need to wear face coverings they are are provided with clear instructions on how to put on, remove, store and dispose of face coverings. This should include instructions to:   + Clean hands before and after touching a face covering.   + Store face coverings in individual, sealable plastic bags.   + Store visors in individual boxes   + Avoid wearing damp face coverings. | **Y** | **M** |
| Wellbeing | **H** | * Staff are vigilant in discerning pupil mental health and report any concerns to the **pastoral care leader ( Lana Cook)** . * Pupils have access to pastoral support and activities, e.g. opportunities to renew and develop friendships. * The **SLT** liaise with the LA / Deaf CAMHS to determine what additional support is available for pupils who are suffering with their mental health. * The SLT and **DSL** ensure provision is in place to help protect wellbeing and mental health, and aim to ensure all staff, volunteers and pupils have access to psychological support. * The **DSL** / Head teacher ensures that adequate pastoral care is in place to support pupils and staff who require it. * The school nurse engages with local immunisation providers to ensure immunisations programmes can be provided on site in line with the relevant protective control measures. * Safeguarding issues are managed in line with the **Child Protection and Safeguarding Policy**. * Staff and pupil bereavement is managed in line with the **Bereavement Policy**. | Y | M |
| Attendance | **M** | * Parents are informed that the usual rules on school attendance apply– this means parents have a duty to secure that their child attends regularly. * The attendance register is taken as normal and absences are followed up, in line with the Attendance Policy. * Where a pupil is unable to attend the site because they are complying with clinical and/or public health advice, they are offered access to remote education immediately. * Any concerns from staff, parents and pupils about being on school site are discussed between appropriate individuals. * Pupils who are reluctant or anxious to return to school are identified and relevant staff members develop plans to reengage these pupils. * The school uses the additional catch-up funding, as well as existing pastoral and support services, resources and funding, to put in place measures for those families who need additional support to secure pupils’ regular attendance. * Staff and pupils who have returned to the UK from foreign countries within the last month complete the necessary quarantine period, as outlined in the government’s [guidance](https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors), before returning to school. | **Y** | **L** |
| Curriculum |  | * All pupils are given the support required to make good progress. * Relevant staff members discuss how the government’s curriculum expectations can be met and ensure this is communicated across the school. * The government’s catch-up funding is utilised to ensure pupils receive the support they need to catch-up on learning lost due to the coronavirus pandemic. * Outdoor sports are prioritised where possible. * Large indoor spaces with maximised natural ventilation flows, e.g. through opening windows and doors, are used where outdoor sports are not possible. * External facilities are used in line with government guidance, including travel to and from those facilities. * The school works with external coaches, clubs and organisations for curricular and extracurricular activities and considers how such arrangements operate within the school’s wider protective measures. * Competitions between different schools, whether indoor or outdoor, can take place in line with government guidance. | **Y** | **L** |
| Safeguarding | **M** | * The DSL liaises with the necessary personnel and parents to manage and address any new and ongoing safeguarding concerns relating to the school opening. * The DSL ensures that adequate pastoral care is in place to support pupils and staff who require it. * The DSL ensures the relevant staff have the appropriate training to support pupils and staff who require pastoral care. * The DSLis provided with time to help them support staff and pupils in relation to any new safeguarding and welfare concerns and the handling of referrals to children’s social care and other agencies. | **Y** | **M** |
| Behaviour expectations | **H** | * The school’s Positive Behaviour Policy sets out behaviour expectations. * Individual behaviour plans will be updated as required | **Y** | **L** |
| Educational visits | **H** | * Educational visits will be conducted in line with the government’s [roadmap](https://www.gov.uk/government/publications/covid-19-response-spring-2021). This includes system of controls and the COVID-secure measures in place at the destination. * A full and thorough risk assessment is made in relation to all educational visits to ensure they can be undertaken safely. * Pupils are allowed on trips to outdoor public places and do not need to be restricted to limits on gatherings, provided:   + It is for the purpose of childcare.   + A risk assessment is conducted in advance.   + Good hygiene is maintained throughout.   + Thorough handwashing happens before and after the trip.   + The trip is carried out in line with relevant local or national coronavirus guidance.   + Appropriate insurance arrangements are in place. | **Y** | **M** |
| Communication  updated | **M** | * The school’s website is kept up to date with any information regarding the school being open to all pupils, e.g. dates and local arrangements. * Parents are informed via letter, email or phone about individual relevant information regarding any taxi arrangements. * Arrangements for annual reviews will be discussed with individual parents and SEN prior to the meeting . * Staff are informed via email about the relevant information regarding opening to all pupils, including any changes to the workday. * A record is kept of all visitors and contractors that come to the school site.   . | **Y** | **L** |
| [Updated] Contingency planning |  | * The school has a **Coronavirus (COVID-19): Contingency Plan** – also known as an **outbreak management plan** – that can be implemented if restrictions need to be implemented due to coronavirus. | **Y** |  |