**Deputy Manager – Dickson House Children’s Home**

**(Full-time; 40 hours per week, perm)**

**Salary: circa £34,000 per annum.**

**55 days annual leave including bank holidays.**

**Doncaster Deaf Trust Children's Homes is an Ofsted graded Outstanding facility that provides residential care 52 weeks of the year for school children needing weekly or term-time accommodation while they study at Doncaster School for the Deaf.**

Applications are invited for the vacant position of Deputy Manager – Dickson House Children’s Home.

The Deputy Manager will work alongside the Registered Children’s Home Manager in ensuring and maintaining a high standard of provision in the Children’s Home.

The post-holder will be expected to deputise fully in the Registered Manager’s absence.

**Key responsibilities will include:**

* Management and supervision of shift leaders and residential care workers
* Undertake supervisions for identified staff members working within the parameters of the Children’s Home’s established policies and procedures, with specific regard to the Personal Development Plans
* Manage and organise the staff rotas as advised by the Registered Manager
* Ensure that all staff are aware of their roles and responsibilities in respect to the Quality Standards and Children’s Homes regulations

Please note that this position involves shift-work which is based on a rota system that includes working evenings and sleep in’s. If we have any full-time residents, weekends and school holidays cover is also essential. It requires the post-holder to be flexible in order to cover shifts as required as well as the on-call provision.

**Applicants must be in possession of the following qualifications:**

* Level 5 Diploma in Leadership and management for Residential Childcare (or equivalent) Desirable, or a willingness to undertake the qualification.
* Level 3 Children’s & Young Peoples Workforce Diploma - Social Care Pathway (or equivalent).
* At least two years experience in a supervisory role.
* Experience of working with children and young people.
* British Sign Language Level 2 or above (Desirable)

**Staff Benefits**

* Contributory Pension
* Great CPD opportunities including free sign language classes
* Free onsite parking
* Free use of onsite gym
* Westfield Health Cash Plan including Doctorline - 24/7 access to a GP, Dental, Optical and Prescription claims and much more (funded by the employer)
* Discounted childcare at the onsite Little Learners Day Nursery

An application form and a copy of the full job description may be obtained by email from [recruitment@ddt-deaf.org.uk](mailto:recruitment@ddt-deaf.org.uk)

**Closing date for applications: 24th March 2024**

Further information on the Dickson House Children’s homes can be found using this link: [Childrens Home | Doncaster Deaf Trust (deaf-trust.co.uk)](https://www.deaf-trust.co.uk/childrens-home/)

**Doncaster Deaf Trust, Leger Way, Doncaster, DN2 6AY,**

*The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The Trust may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media accounts, as part of their application.*

*The post is exempt from the Rehabilitation of Offenders Act 1974. The Trust is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.*